How to restore deleted employees within TimeDock

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TimeDock lets you restore deleted/archived employees, as long as they haven't been permanently deleted by an administrator.

Steps to restore one or more employees:

1. Navigate to *Setup > Employees*.
2. Click on *Archived* on the left-hand side menu.
3. Select individual employees to be restored by clicking on each deleted employee to highlight.
4. Click *Restore* within the left-hand side menu, to restore the selected employees.

See also

- How to add new employees.
- How to print employee QR Code badges.