Connecting TimeTablets

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Follow the steps below to connect/pair a TimeTablet to your TimeDock web dashboard.

Step 1: Connect your TimeTablet to the internet

Use the master key card provided with your TimeTablet to access the admin menu on the device, and connect to a WiFi network.

Step 2: Generate a connection key

In your web dashboard, navigate to *Setup > Devices* and click the *Add Device* button. Select the *Hardware* option and then click *Next*. A connection key will be displayed on-screen.

> **Note:** Do not close or navigate away from this screen before you've successfully connected your TimeTablet. Doing so will invalidate the connection process.
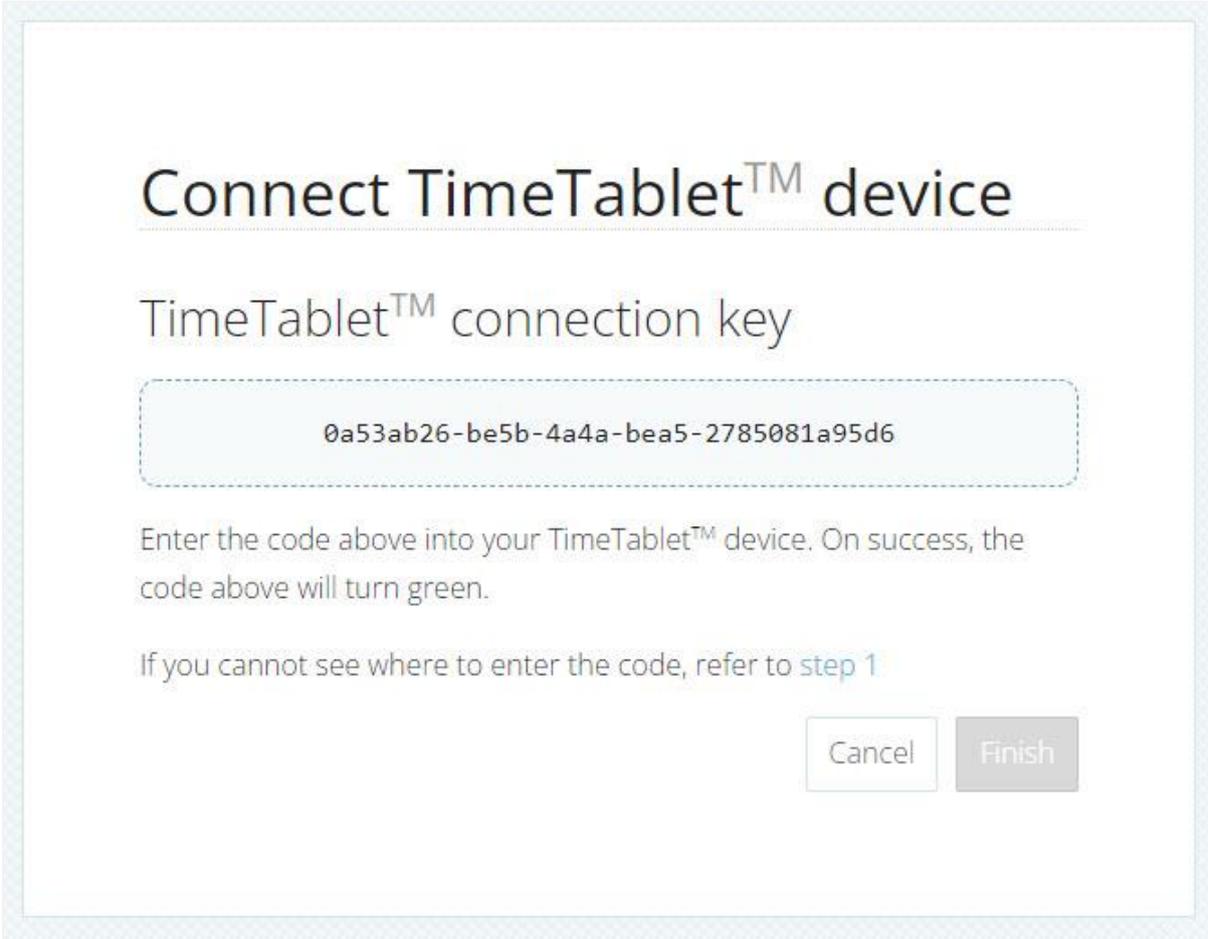
Step 3: Pair your TimeTablet using the connection key

Use the master key card provided with your TimeTablet to access the admin menu on the device, and select *Dock Device*. Enter the connection key displayed on-screen in your web dashboard, and then tap the *Save Preferences* button. If successfully connected, the connection key displayed on-screen in your web dashboard will turn green. If the connection is not successful, check the WiFi connection on the TimeTablet, and enter the connection key again.
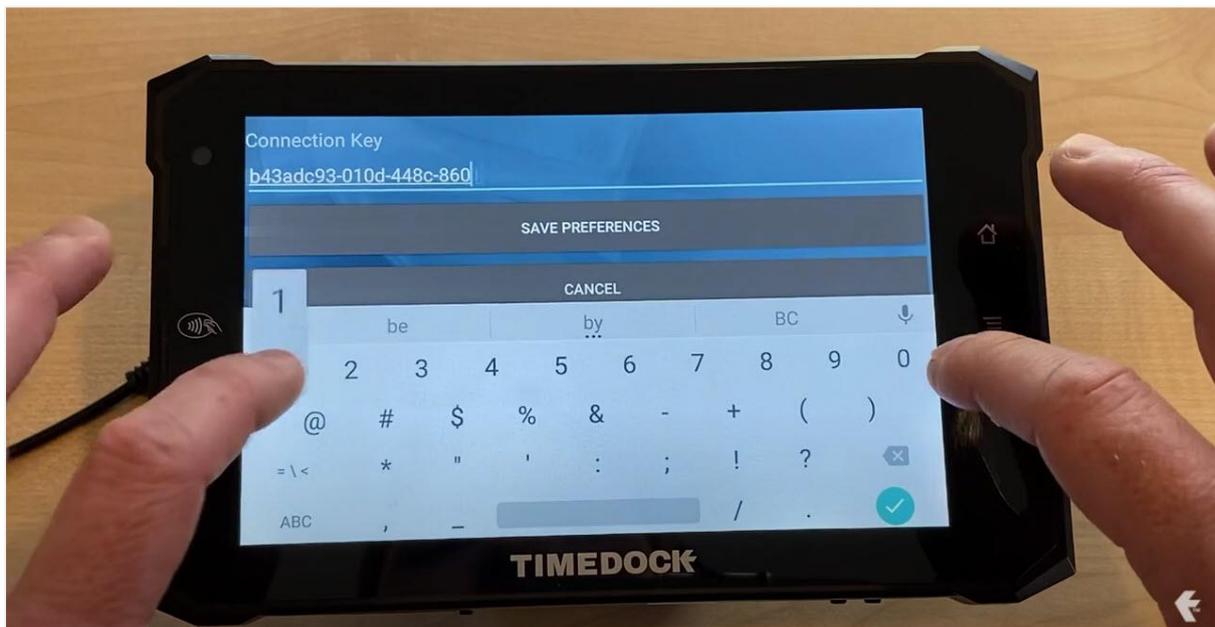
Step 4: Complete TimeTablet setup in web dashboard

Once the connection key has turned green on your web dashboard screen, click the *Finish* button. Your TimeTablet will now be added to your list of devices and you can now manage the permissions and settings from the *Setup > Devices* page.

Devices for checking-in staff ID's

Add Device

FILTER ▾

AC 7:01		+
TimeTablet	**Sample@Timedo...**	**Add New**
TimeTablet	Admin User	User Or Device